

**Order Form / Bestellformular**

**Walls and Lighting / Wände und Beleuchtung**

**Please send your order form to:  
Bitte senden Sie die Bestellung an:**




**brabant@messe-berlin.de**

Exhibitor / Aussteller:		Invoice address / Rechnungsadresse:	
Hall / Halle:	Stand:		
Contact person / Ansprechpartner:			
Email:		Phone No. / Telefonnummer:	

**Standard Partitions for the Stand /  
Grundaufbau Wände**

Quantity / Menge	Item / Artikel	Unit Price / Einzelpreis	Total Price / Gesamtpreis
.....	<b>Standard partitions</b> (white, dimensions: 2,47m x 25mm x 100 cm) <b>Standard-Messewand</b> (weiß, Maße: 2,47m x 25mm x 100 cm)	30,00 € /runn.mtr. 30,00 € /lfdm.	.....EUR
.....	<b>Door with lintel</b> (white) <b>Tür mit Sturz</b> (weiß)	87,00 € /pcs. 87,00 € /Stck.	.....EUR
.....	<b>Facia</b> (hight: 0,30 m, incl. supports as required, white) <b>Blende</b> (Höhe: 0,30 m, einschl. notwendiger Stürzen, weiß)	26,00 € /runn.mtr. 26,00 € /lfdm.	.....EUR
.....	<b>Cabin (incl. door)</b> (1 x 1 m) <b>Kabine (inkl. Tür)</b> (1 x 1 m)	120,00 € /pcs. 120,00 € /Stck.	.....EUR
.....	<b>Cabin (incl. door)</b> (1 x 1,5 m) <b>Kabine (inkl. Tür)</b> (1 x 1,5 m)	130,00 € /pcs. 130,00 € /Stck.	.....EUR
.....	<b>Cabin (incl. door)</b> (1 x 2 m) <b>Kabine (inkl. Tür)</b> (1 x 2 m)	140,00 € /pcs. 140,00 € /Stck.	.....EUR
.....	<b>Cabin (incl. door)</b> (2 x 2 m) <b>Kabine (inkl. Tür)</b> (2 x 2 m)	160,00 € /pcs. 160,00 € /Stck.	.....EUR

**Lighting /  
Beleuchtung**

Quantity / Menge	Item / Artikel		Unit Price / Einzelpreis	Total Price / Gesamtpreis
<input type="text"/>	<b>Halogen spot (75W)</b>		39,00 €.	..... €
<input type="text"/>	<b>Halogen projector lamp (300W) / Halogenstrahler (300W)</b>		45,00 €	..... €
<input type="text"/>	<b>Halogen projector lamp (500W) / Halogenstrahler (500W)</b>		55,00 €	..... €

The mentioned prices are **subject to** statutory value-added tax. By signing the order you acknowledge the stipulated conditions. /  
Die genannten Preise verstehen sich **zzgl.** gesetzlicher Mehrwertsteuer. Mit der Unterschrift der Bestellung erkennen Sie die genannten Bedingungen an.

<b>Your order number for the invoice / Bestellnummer für die Abrechnung:</b>		<b>Legally binding signature and company stamp / Rechtsverbindliche Unterschrift und Firmenstempel:</b>
<b>Date / Datum:</b>	<b>Name</b> In block letters / in Blockbuchstaben	

# General Conditions of Messe Berlin GmbH for Standard Partitions

## 1. Conclusion of the agreement

- (1) The following General Terms of Business and Conditions of Hire of Messe Berlin GmbH (in the following: Messe Berlin) apply to all hire contracts for construction services for standard partitions for which a charge will be made. Any conflicting conditions of the lessee are hereby repudiated. Any divergence from these terms and conditions, or ancillary agreements, are only valid if confirmed in writing by Messe Berlin.
- (2) All orders for services must be in writing, considering the mentioned deadlines.

## 2. Details about the loan of items

- (1) The lessee is aware that the standard partitions are usually used several times at exhibitions and may not always be new.
- (2) They will only be made available for the agreed purpose and for the duration of the event. They are for the use of the lessee only at the agreed place of hire.
- (3) No hired item may be transferred to third parties.
- (4) The lessee should ascertain whether the hired items are in a suitable condition, safe to use and complete when they are handed over.
- (5) By his acceptance of the items entrusted to his care the lessee acknowledges that they do not contain any defects, unless he immediately notifies Messe Berlin of such defects in writing.
- (6) Execution of works or deliveries within the stipulated period of all items ordered from Messe Berlin will be made promptly, to ensure that the hired items are available at the start of the event.

## 3. Hire charges

- (1) The charges as listed are net, subject to statutory value added tax, and valid for the duration of the event.
- (2) The cost of delivery to and removal from the exhibition grounds, and for any assembly or dismantling that may be required, are included in the hire charge. The mentioned prices for wall papering do not contain the removal of woodchip paper after the conclusion of the event.

## 4. Terms of payment

- (1) Upon submission of the invoice the sum due, including statutory value-added tax if not otherwise stated in the invoice, is payable within 2 weeks to one of the accounts of Messe Berlin without deduction.

## 5. Cancellation, failure to make use of previously ordered hire items

- (1) The lessee may withdraw from the rental agreement at no expense if notice of cancellation is received by the Messe Berlin at least two weeks prior to the start of the event. If notice of cancellation is given no earlier than two weeks and no later than seven days prior to the start, all of the actual costs incurred for work carried out up to the date on which notice is given must be paid for.
- (2) If non-defective hire items cannot be handed over to the lessee on the agreed delivery date (usually three days prior to the start of the event), or if he does not take delivery of the items
- (2) as agreed, the lessee shall be liable for payment of the full hire charge. If another lessee can be found for the hire items that have not been collected, the original lessee shall only be required to pay 25 % of the invoice sum to meet additional as invoiced.
- (3) The onus shall be on the lessee to prove that the lessor has not incurred the full or partial flat rate charges as invoiced.

## 6. The liability of the lessee

- (1) The liability of the lessee for any damage to or loss of the items hired to him commences with the hand over and ceases with collection by the lessor after the end of the event at the latest.
- (2) Liability also applies to the lessee's employees and to third persons, but not in cases of negligence on the part of Messe Berlin or its employees. Messe Berlin is only liable in cases of deliberate and malicious damage.
- (3) In case of stands located next to the external walls of halls, lessors are obliged to ensure that the area are repainted in white. Any other paint residues will be removed by Messe Berlin at the lessor's expense.
- (4) The lessee will be informed immediately if Messe Berlin finds any defects on the hired items being returned. Such statements will be considered acknowledged if the lessee does not contest them in writing within one week.

## 7. The liability of Messe Berlin

- (1) Messe Berlin accepts no liability for any kind of personal injury or damage to property, unless such injury or damage is due to intent or gross negligence on the part of Messe Berlin or its employees.
- (2) If Messe Berlin is delayed in providing its service it is only liable in cases of deliberate and malicious damage. This also applies in cases where it proves impossible to provide the required services.

## 8. Federal Data Protection Law (BDSG)

- (1) In accordance with §§ 28 and 29 BDSG, personal data concerning our business associates will be stored and processed for the purposes of the contractual agreement.

## 9. Final provision

- (1) The validity of the "General Terms of Business and Conditions of Hire" is not affected by the invalidity of any individual regulations or clauses.
- (2) Only the German Version is legally binding.
- (3) Provided no agreement has been made to the contrary the regulations contained in the Civil Code of the Federal Republic of Germany apply.
- (4) The business partners commit to never participate in the violation of human rights or in the discrimination of their employees, in child employment or in terrorism, neither directly nor indirectly.
- (5) The legal venue and place of jurisdiction is Berlin-Charlottenburg.

Messe Berlin GmbH, Messedamm 22, 14055 Berlin, Germany  
Commercial Register HRG Amtsgericht Charlottenburg 92 HRB 5484  
Board of Management: Martin Ecknig (CEO), Dirk Hofmann  
VAT Reg. No. DE 136629714, Tax No. 27/088/31501

As of: January 2021